

# CITY OF YELM

Yelm City Hall  
 105 Yelm Ave W  
 Yelm WA 98597  
 360-458-3244

OFFICIAL USE ONLY	
Date Received _____	By _____
To YPAC: _____	
City Council: _____	

## Park Use Request Form for **Yelm City Park** (Located at First Street (SR 507) and Mosman Avenue)

**Completion of this form is required to 'reserve' the Pavilion area at Yelm City Park, and/or for one of the events listed below\*.** As per the Yelm Municipal Code (YMC) Title 9, Chapter 9.68 – The Yelm City Park is open to the public, and for all events not requiring the approval of the City Council, is available on a “first come first served basis.”

**The following events require City Council approval:**

**\*Circus, carnival and traveling exhibition, \*any religious or political meeting, and \*any community-wide event.**

EVENT DATE _____						
GROUP/PERSON MAKING REQUEST _____						
TO BE USED FOR _____ TIME _____ - _____						
CONTACT PERSON(S) _____						
MAILING ADDRESS _____						
Street or PO Box		City			Zip	
PHONE _____ (DAY)		_____ (EVENING)		GROUP SIZE _____		
<b>Yelm City Park Facilities:</b> (All available on “first come first served basis” – except ★ Pavilion).	Restrooms	Ball Field	Stage	Booths	Play-ground	★ Pavilion (Center covered area with picnic tables).

**I hereby agree on my part and for the organization I represent to abide by the City of Yelm Parks rules and policies (as per the Yelm Municipal Code) related to the use of park facilities which includes the following section on “applicant’s responsibility.”**

- Applicant is responsible for obtaining all necessary permits, including appropriate health permit as needed.
- Any applicant using park grounds and facilities accepts financial responsibility for any damage done to said grounds. Application for use of a park facility will constitute acceptance by the applicant of the responsibility stated above and willingness to comply with all rules and regulations regarding the use of park facilities as prescribed by the City Council of the City of Yelm. In the event of damage, applicant will accept the City Council’s estimate of the amount of same.
- The applicant must exercise the utmost care in the use of Yelm’s Parks and agrees to protect, indemnify and save the City of Yelm harmless from use of requested facilities. **★Groups/organizations sponsoring ‘community-wide’ events must provide the city with proof of self-insurance.**
- Adult leaders of organizations using park facilities will remain with their groups during all activities and will be responsible for the observance of all rules.
- All organizations and groups will, in all cases, clean and put in order the park grounds used by them before leaving.
- Consumption of any intoxicating liquor on park premises without first obtaining lawful authority, is considered an act constituting disorderly conduct.
- Smoking tobacco products by use of cigarette, cigar, pipe or any other smoking device inside the boundaries of any park, without first obtaining lawful authority, is unlawful.
- Remaining after closing time prohibited. Hours of park accessibility at all parks is as follows - Winter hours: 6 am to 8 pm, (October 1 to March 31) and Summer hours: 6 am to 11 pm (April 1 to September 30.)
- Currently there is not a fee charged for use of the Parks, but donations are gladly accepted.
- The City of Yelm is not responsible for lost and/or stolen items on city park property.
- **Yelm City Park is a public park, and is available on a “first come first served basis.” Please be aware that when you reserve the pavilion facility, this does not restrict other activities in other areas of the park.**
- **Please initial that you have read and understand all of the above rules and policies: \_\_\_\_\_.**

Signature of person making request \_\_\_\_\_ Date \_\_\_\_\_

City of Yelm Staff \_\_\_\_\_ Date \_\_\_\_\_